



Friday, 29 September 2017

**POLICY DEVELOPMENT AND DECISION GROUP (JOINT OPERATIONS TEAM)**

A meeting of **Policy Development and Decision Group (Joint Operations Team)** will be held on

**Monday, 9 October 2017**

commencing at **4.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus, Torquay, TQ1 3DR

**Members of the Committee**

Councillor Amil  
Councillor Excell  
Councillor Haddock  
Councillor King

Councillor Mills  
Councillor Parrott  
Mayor Oliver

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**A prosperous and healthy Torbay**

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For information relating to this meeting or to request a copy in another format or language please contact:

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# POLICY DEVELOPMENT AND DECISION GROUP (JOINT OPERATIONS TEAM) AGENDA

1. **Apologies**  
To receive apologies for absence.
2. **Disclosure of Interests**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
3. **Minutes** (Pages 3 - 5)  
To confirm as a correct record the Minutes of the meetings of the Policy Development and Decision Group held on 19 June and 24 July 2017.
4. **Urgent Items**  
To consider any other items the Chairman decides are urgent.
5. **Transformation Project - Review of Public Conveniences** (To Follow)  
To consider a report on the above.
6. **Update of Torbay Economic Strategy and English Riviera Destination Management Plan** (To Follow)  
To consider a report on the above.



## Minutes of the Policy Development and Decision Group (Joint Operations Team)

19 June 2017

-: Present :-

Councillors Excell and Haddock

(Also in attendance: Councillors Barnby, Brooks, Ellery, Morey, Robson, Thomas (D) and Tyerman)

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### 8. Quorum

It was reported that, as apologies for absence had been received from the Mayor and Councillors Amil, King, Mills and Parrott, the meeting was inquorate. The Clerk would meet with the Mayor to ascertain how he wishes to take forward the decisions from this meeting. The Mayor has three options:

1. Make the decisions in private and publish his record of decisions.
2. Rearrange the meeting.
3. Defer the items to the next meeting on 24 July 2017.

Chairman

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**Policy Development and Decision Group  
(Joint Operations Team)**

**24 July 2017**

**-: Present :-**

Mayor Oliver, Councillors Amil, Excell, Haddock, King, Mills and Parrott

(Also in attendance: Councillors Barnby, Brooks, Ellery, Manning, Morey, Stubbley and Tyerman)

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**9. Appointment of Vice-Chairman**

Councillor King was appointed as Vice-Chairman for the remainder of the 2017/18 Municipal Year.

**10. Minutes**

The minutes of the Policy Development and Decision Group (Joint Operation Team) held on 18 May 2017 were confirmed as a correct record and signed by the Chairman.

**11. Article 4 Direction for Houses in Multiple Occupation**

The Group considered a report which sought to agree whether to progress an Article 4 Direction which would remove permitted development rights from properties which allow change of use from Use Class C3 Dwelling to C4 House in Multiple Occupation (HMO) (for between 3-6 persons) across Torbay.

The Policy Development and Decision Group (Joint Operations Team) made the following recommendations to the Mayor:

- (i) that Spatial Planning and Community Services undertake to investigate any further potential to align Housing Licensing and Development Management processes to ensure that full opportunity for early intervention regarding breaches of existing planning and/or licensing requirements with regards to HMOs is undertaken; and
- (ii) that Spatial Planning prepares a report and further develops a case for Council to make a decision on whether to prepare an Article 4 Direction which would have the effect of removing permitted development rights to change dwellings to small houses in multiple occupation (Class C3 Dwellings to C4 Small Houses of Multiple Occupation), without the need for express planning permission. That 6 months notice is given prior to the Article 4 Direction taking effect.

The Mayor considered the recommendations of the Policy Development and Decision Group (Joint Operations Team) set out above at the meeting and his decision, together with further information is attached to these Minutes.

**12. Mayor's response to the Section 5 report issued by the Monitoring Officer**

The Mayor considered the Section 5 report issued by the Monitoring Officer. The Mayor's response is attached to these minutes.

Chairman

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